

GROWTH SCRUTINY COMMITTEE

AGENDA

Wednesday 20th January 2016 at 1000 hours in Chamber Suites 1 & 2, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 16 th December 2015.	3 to 4
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	5 to 9
6.	An update on the Growth Strategy.	Verbal Update from CEO
7.	Update on the Impact of the Autumn Statement on the Council's Growth Strategy.	Verbal Update
8.	Update from the Assistant Director of Property & Estates.	Verbal Update
9.	Work Plan 2015/2016.	10 to 12

PART B – INFORMAL

The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in Chamber Suites 1 and 2, The Arc, Clowne, on Wednesday 16th December 2015 at 1000 hours.

PRESENT:-

Members:- Councillors T. Alexander, A. Anderson, P. Barnes, J.A. Clifton, M. Dixey, S.W. Fritchley, S. Statter, B. Watson and J. Wilson.

Also in attendance at the meeting was Councillor M.J. Dooley (Portfolio Holder for Corporate Plan, HR and Leisure).

Officers:- C. Millington (Scrutiny Officer) and A. Bluff (Governance Officer).

0637. APOLOGY

An apology was submitted on behalf of Councillor P. Smith.

0638. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0639. DECLARATIONS OF INTEREST

There were no declarations of interest made.

0640. MINUTES – 18TH NOVEMBER 2016

Moved by Councillor A. Anderson and seconded by Councillor J. Wilson

RESOLVED that the minutes of a Growth Scrutiny Committee meeting held on 18th November 2015 be approved as a correct record.

0641. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Members considered the current list of key decisions and items to be considered in private document.

Moved by Councillor M. Dixey and seconded by Councillor S. W. Fritchley

RESOLVED that the List of Key Decisions and Items to be considered in Private document be noted.

GROWTH SCRUTINY COMMITTEE

0642. UPDATE ON THE IMPACT OF THE AUTUMN STATEMENT ON THE COUNCIL'S GROWTH STRATEGY

At the last meeting, Members had requested that the Chief Executive Officer, the Assistant Director – Economic Growth and the Executive Director – Operations be invited to attend this meeting to provide an update to Members on the impact of the Government's Autumn Statement in relation to the Council's Growth Strategy. The Scrutiny Officer advised Committee that these officers were unable to attend this meeting; however, Councillor Dooley, Deputy Leader, was in attendance to answer Member's queries.

Councillor Dooley noted that the Government's New Homes Bonus scheme was being reduced from 6 years to 4 years of which the impact to the Council would be approximately £200k per year. She added that the Executive Director - Operations would be providing a full report regarding this to Council in the New Year.

The Chair stated that Committee would still require an update on the impact of the Government's Autumn Statement and that the Assistant Director – Economic Growth and the Executive Director - Operations be requested to attend the next Growth Scrutiny Committee meeting to provide this to Members. The Chief Executive Officer had previously confirmed with the Chair that he would be attending the next Committee meeting in January.

0643. WORK PLAN 2015/2016

The Scrutiny Officer would update the Work Plan to reflect that the Chief Executive Officer would be attending the next Committee meeting in January 2016.

The Chair confirmed that as agreed at the last meeting, he had now written to both the Deputy Leader and the Chief Executive Officer outlining concerns raised by Members regarding non attendance of officers or substitutes at these meetings and also the other points raised by Members.

Councillor Dooley acknowledged Members concerns and would make sure that Committee had the commitment that it needed to carry out their Review work. She added that as a previous chair of a Scrutiny Committee for ten years, a number of reviews had been carried out by Scrutiny, which had saved the Authority thousands of pounds.

A discussion took place regarding joint officer workloads and the impact this had on their presence at both authorities. Members reiterated that officers should send either a substitute or a written report if they were unable to attend meetings.

Councillor Dooley left the meeting at this point.

The Chair wished Members of the Committee a very happy Christmas and New Year.

The formal part of the Growth Scrutiny Committee meeting concluded at 1110 hours and Members then met as a Working Party to continue their review work.

The Working Party concluded at 1125 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 24 December 2015

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.bolsover.gov.uk. The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A M Syrett - Leader
Councillor M Dooley – Deputy Leader
Councillor T Connerton
Councillor B R Murray-Carr
Councillor K Reid
Councillor J Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for meetings of Executive in 2015/2016 are as follows:

2016	1 February
	29 February
	4 April
	25 April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
Building Control To consider proposals for the service	Executive	February 2016	Report of Councillor A. Syrett, Leader of the Council and Growth Portfolio Holder	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
New Bolsover To outline progress in respect of the New Bolsover project including establishing a mechanism for the appointment of a contractor to deliver the scheme	Executive	February 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Oxcroft House Refurbishment Contract To approve the contract for the refurbishment of Oxcroft House	Executive	February 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
<p>Asset Backed Joint Venture</p> <p>To consider options for the creation of a joint venture partnership to optimise the use of the Council's land assets</p>	Executive	February 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs

Growth Scrutiny Committee

Work Programme – 2015-16

Date of Meeting	Items	Lead Officer	Notes
27th May 2015	<ul style="list-style-type: none"> • Managing a Scrutiny Review – CfPS skills briefing • Selection of Scrutiny Review subject • Scoping Scrutiny Review 	Claire Millington, Scrutiny Officer Claire Millington Claire Millington	
1st July 2015	<ul style="list-style-type: none"> • Investment properties • Review work 	Grant Galloway - Assistant Director of Properties and Estates. Allison Westray-Chapman – Assistant Director of Economic Development.	
29th July 2015	<ul style="list-style-type: none"> • Development Contracts 	Jim Fieldsend - Principal Solicitor, Grant Galloway - Assistant Director of Property and Estates	Looking at what we will do differently as a result of the developments at Bolsover and Shirebrook not going ahead.
23rd September 2015	<ul style="list-style-type: none"> • Draft Empty Properties Strategy • Update on Corporate Plan Target relating to Raising Aspirations programme 	Adrian Anderson – Joint Empty Properties Officer Update provided by Pam Brown, Chief Executive's and Partnerships Manager	

21st October 2015	<ul style="list-style-type: none"> • Call- In of Executive Decision - Minute No 0310 – regeneration Strategy for the former Coalite Chemicals Site • Feedback from visit to Pleasley Vale. • Update on Corporate Plan Target. 	Allison Westray-Chapman, JAD - Economic Growth Scrutiny Members Scrutiny Officer	
18th November 2015	<ul style="list-style-type: none"> • Half Year Corporate Plan Targets Performance Update • Business Support Review update 	Kath Drury, Information, Engagement and Performance Manager. Update provided by the Scrutiny Officer	Members will receive an update based on the information on Perform.
16th December 2015	<ul style="list-style-type: none"> • Briefing on how the Autumn Statement 2015 impacts on the Council’s Growth Agenda. 	Bryan Mason – Director of Operations/Allison Westray Chapman, JAD – Economic Growth	Update requested by the Chair at the pre-meeting. Attendees to be confirmed.
20th January 2016	<ul style="list-style-type: none"> • Growth update – including a Briefing on how the Autumn Statement 2015 impacts on the Council’s Growth Agenda. 	Dan Swaine – CEO, Bryan Mason – Director of Operations/Allison Westray Chapman, JAD – Economic Growth and Councillor Dooley, Deputy Leader.	
17th February 2016	<ul style="list-style-type: none"> • Quarter 3 Performance Update 	Kath Drury, Information, Engagement and Performance Manager.	
16th March 2016			

20th April 2016			
25rd May 2016	<ul style="list-style-type: none"> Quarter 4 Performance Update 	Kath Drury, Information, Engagement and Performance Manager.	

Growth Scrutiny Committee Membership –

Councillors: -

Steve Fritchley (Chair)
 Jennifer Wilson (Vice-Chair)
 Tom Alexander
 Andrew Anderson
 Paul Barnes
 Jim Clifton
 Mark Dixey
 Philip Smith
 Sue Statter
 Brian Wilson